

Personnel

There was internal interest for the vacant ILL position at the Coldwater Branch, so Ian Scott is now in that position. Welcome, Ian! With Ian moving upstairs, there is now an opening at the main desk for which we publicly posted and are now accepting applications.

COVID-19 Response and Reopening Policy

Since the CDC guidelines have now relegated COVID-19 to the same tier as other respiratory ailments, I recommend that we formally rescind our pandemic policy. We have been on the final "back to normal" stage of the policy for over a year now. It will be a good framework for the future, if there is ever a need again, but we can safely sunset this policy now.

Facilities

As Christina notes in her report, the Coldwater Branch carpeting project started on time on Monday April 1, and then quickly moved ahead of schedule. As of today we are about 10 days ahead of where we thought we'd be. Things are moving well, though, and the results are really happy. It has been a lot of work, however, and I haven't had time for much else even though I'm not doing too much heavy lifting this time around! The movers are also being way more efficient than that estimate from last month indicated, so our bill there should be much lower than the worst case presented.

Scott Morrison has agreed to take the job for doing the architectural drawings for the Coldwater Branch Restrooms project.

Finances

After consulting with the Finance Committee, we renewed a general fund CD at a favorable interest rate with no penalty for early withdrawal. Thanks to Ashley for doing the work again to find and secure the best rate for us.

Allen Twp.

The draft contract to consider is in the discussion agenda. The Board should consider the two comments that Anne left on the text as to timing.

IT Department

Curtis has been a great help with all the moving and disconnecting and reconnecting of computers. I couldn't manage without him, never more so than now. We have also had some help from others, like Cheryl Lawrence, which I also greatly appreciate.

New patron device courtesy chargers budgeted for this year have been deployed to all branches.

Progress continues on the new web server. A test system is now fully loaded and pages are being rebuilt. It will still be several more months.

Meetings

Coldwater Advisory Board. Combined BDL Friends of the Library Annual Meeting.

Submitted by John Rucker



This month's short report is due to some vacation time in the past month.

Marketing

National Library Week was April 7-13. We encouraged everyone in our community to visit the library and explore all we offer. Meagan Marsh collected "Do You Love Your Library" questionnaires. You can find those in the comments and publicity section. An informational panel with several staff was held during National Library Week. We highlighted our Library of Things collection, digital library services, and shared Bookmobile news.

Interlibrary Loan

Training continues for our new Interlibrary Loan Clerk, Ian Scott. He has worked at the library for several years as a public services clerk. He will also be taking on the role of a substitute driver for our three-times-a-week delivery.

Human Resources

I have completed the annual enrollment for Colonial Life. One employee elected to cancel their benefits. Another employee elected to add some benefits.

Meetings

I attended the Kiwanis Club Key at Pansophia Academy induction ceremony. This is part of my community involvement with the Kiwanis Club of Coldwater. This group of teenagers focuses on service projects for their community. As the Kiwanis Club liaison, I attend their monthly meetings at the school. This is the first year for the club and it has been inspiring to see what projects they have accomplished.

Submitted by Kimberly Feltner